

BOOGLES LTD

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Course Cancellation Policy

If you wish to cancel a course booking, please inform us in writing - by post to the address at the top of this page, or by email.

Charges apply as follows:

- Over 10 days before the date of the course, £25 admin fee
- Within 10 days before the date of the course, no refund will be given
- If you re-book after cancelling within 10 days, a 10% discount will be allowed
- You may substitute another person at anytime prior to the start of the course

Course cancellation by us

We know that the cancellation of a course by us causes inconvenience. To minimise this, we will contact you via phone and email should this be the case. Also please check our website as this will be updated to reflect changes. In the event that a course is unviable, for whatever reason, we reserve the right to cancel the course at our discretion in which case our liability shall be restricted to a refund of any fees paid to us. Boogles Ltd is not liable for any consequential loss.

1 to 1 Training Cancellation by you

If you wish to cancel a 1-2-1 training session, please inform us in writing (training@booglesltd.com). Charges apply as follows:

- Within 48 hours of session, 50% of the hourly rate
- Within 24 hours of session, 100% of the hourly rate

1 to 1 Training Cancellation by us

In the event that we have to cancel a support session we will endeavour to give you more than 48 hours notice. If this is not possible we will reschedule at the earliest mutually convenient time, or refund any fees paid to us. Boogles Ltd is is not liable for any consequential loss.

